

**PLAISTOW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Monday, March 5, 2013

The regular meeting of the Plaistow Public Library Board of Trustees was called to order at 6:35 by Jenn Kiarsis, second by K Vavra

Present: Jennifer Kiarsis, Chair
Deborah Hoadley, Vice Chairperson
Catherine Willis, Treasurer
Kathleen Vavra, Corresponding Secretary

Also Present: Diane Arrato Gavrish, Library Director

A motion was made by J Kiarsis to accept the 12-10-12 minutes, second by K Vavra

Aye: 3, Nay 0, Abstention 1

A motion was made by J Kiarsis to accept the 2-25-13 minutes, second by K Vavra

Aye: 3, Nay 0, Abstention 1

A motion was made by J Kiarsis to accept the 2-25-13 non public minutes, second by C Willis

Aye: 3, Nay 0, Abstention 1

TREASURER'S REPORT: None at this time. C Willis stated she has not purchased a file cabinet yet, but will shortly.

CORRESPONDENCE AND COMMUNICATIONS: The Town Hall has requested the use of the Library for Carli's retirement. All agreed. Diane will check the room capacity for the kitchen area.

LuAnn's Medical Coverage: LuAnn believes that her paperwork for insurance was not handled properly. Diane stated that we paid for the December coverage through 12-31 as agreed and LuAnn paid for January, which we submitted. Diane produced a form backdated to 12-31-12 and submitted in February. LuAnn was sent an RX from Caremark, who is saying that LuAnn is responsible because they were not notified of cancellation. Diane insisted that Health Trust was aware that she was cancelled 12-31. The decision was made that LuAnn needs to submit to insurance to get a definitive date of cancellation from them.

A second issue with her coverage is that her DR. dated her forms incorrectly for her STD, which interfered with her pay. The consensus was that LuAnn needs to deal directly with her DR.

The issue of a conflict with Doug's or LuAnn's possible election to the Board was discussed. We are not sure of their ability to vote on issues. C Willis will check and get back to us.

MINUTE TAKER: Thus far there has been one applicant so far, Leigh Kormonick. It was determined that we would see if there were additional applicants before making a decision. If necessary, we will change the night of the meeting to accommodate applicants, since the BOS meetings are also Mondays. If there are no other applicants, we will invite Leigh to the next meeting.

OTHER BUSINESS: Diane and Gerry are looking into a wireless bell for the front door.

The Board ended the public session at 7:35, entering into Non Public Session.

The next regularly scheduled meeting will be held Monday, March 18.

Respectfully Submitted,
Kathleen Vavra