

PLAISTOW PUBLIC LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING
Tuesday, December 28, 2021

The Plaistow Library Board of Trustees held a Special Meeting Tuesday, December 28, 2021.

Roll Call: Megan Lee, Vice Chair (remote, out-of-state, no others present)
Rosemarie Bayek, Treasurer
Jennifer Kiarsis, Secretary (remote, out-of-state, no others present)
Michelle Sykes, Friends of the Library Representative
Mary Gori, Alternate

Others Present: Cab Vinton

This Special Meeting was scheduled for the purchase of discussing end of year financials and outstanding projects. Remote participation by Megan Lee and Jennifer Kiarsis is covered under RSA 91-A:2 III.

The Vice Chair called the meeting to order at 10:30 am, seating Alternate Mary Gori to vote in place of Jim Peck.

It was noted that this was the first time that Meeting Owl had been used. All went very well and both audio and visual were excellent.

Cab briefly reviewed the end of year budget. He provided the Board with a list of repairs and improvements to be considered. The Board reviewed these and the cost for each. It was decided that three of the projects should go forward.

Cab reported that there were leaking issues in the roof tower. All agreed that this repair was important and should be completed as soon as possible.

Motion to encumber \$800 to repair the corner boards on the two turrets per Lane Roofing December 16, 2021, quote was made by Rosemarie Bayek, seconded by Jennifer Kiarsis. Motion approved by a roll call vote: Ayes 5, Opposed 0, Abstained 0.

Cab had a proposal to upgrade the audiovisual equipment in both the Nelson and History Rooms. The History Room needs large screen equipment so that it can be used as a video conference space, with the potential of renting it out for that purpose. It was also suggested that a mixing board be installed in the Nelson Room which would make it much more user friendly for groups using the equipment for multi-purposes.

Motion to encumber \$2,800 to make improvements to the audiovisual equipment in the Nelson and History Room per XS Innovation December 14, 2021, and Councilman Electric December 27, 2021, quotes was made by Jennifer Kiarsis, seconded by Rosemarie Bayek. Motion approved by a roll call vote: Ayes 5, Opposed 0, Abstained 0.

The Nelson Room is used by all types of groups. It has become the busy community center that the Board hoped for. However, after 21 years of constant use, the carpet needs to be replaced. The Board agreed that this project should also be completed as soon as possible.

Motion to encumber \$14,000 to replace the Nelson Room carpet per Ed's Flooring America Dec 14, 2021 quote was made by Megan Lee, seconded by Michelle Sykes. Motion approved by a roll call vote: Ayes 5, Opposed 0, Abstained 0.

There was also discussion about taking affirmative action to create a warrant article for next year to further fund the Library Capital Account. The Board needs to make a determination regarding amount and make sure that a Warrant Article is written for the 2023 budget year. This will be added to the Action List.

Meeting was adjourned at 10:59 am.

Respectfully submitted,

Jennifer Kiarsis
Secretary