

Plaistow Public Library

Special Meeting Minutes

Dec 29, 2025 History Room

Meeting called to order 2:30 p.m.

Attending: Randall Mikkelsen, Michelle Sykes, Rosemarie Bayek, Kathy Slade

Motion: Rosemarie moved for Kathy to be voting member. Michelle 2nd. Approved.

1) BUDGET/TRANSFER

- a) Discussion for Budget/Transfers to finalize 2025 budget
- b) Motion to move \$5,800 from special library funds to operating fund:
 - i) \$4,000 for online resources
 - ii) \$1,800 for technical service
 - iii) Kathy made motion, Michelle seconded. Unanimous vote carries.

2) FY 2025 BUDGET/PRIMEX

- a) Motion to reduce property & liability line in proposed 2026 budget by \$1,700 and increase repairs and maintenance by the same amount. Rose made motion, Michelle seconded. Unanimous vote carries.

3) BONUSES

- a) Discussion on allocating staff bonuses from special funds.
- b) Discussed giving guidance to Jenn on distribution of funds, with recommendations from the board for staff.
- c) Michele motion to take \$2,400 from special funds for bonuses for library staff. Kathy 2nd. Unanimous vote carries.

Meeting adjourned 2:50pm.